



DA-003-003107

Seat No. _____

B. C. A. (Sem. I) Examination

March - 2022

Communication Skill

(Old Course)

Faculty Code : 003

Subject Code : 003107

Time : $2\frac{1}{2}$ Hours]

[Total Marks : 70

- Instructions :** (1) Attempt any five questions.
(2) All questions carry equal marks.

- 1 (A) Fill in the blanks with appropriate article. 7
- (1) She is _____ woman.
 - (2) Rushi fell asleep on _____ bed.
 - (3) _____ Sun rises in the East.
 - (4) We saw _____ bus coming towards us.
 - (5) You need _____ honest attempt.
 - (6) She works in _____ factory.
 - (7) Saroj is _____ student.
- (B) Fill in the blanks with the correct forms of verbs. 7
- (1) See! The cat _____ milk. (To drink)
 - (2) Time and tide _____ for none. (To wait)
 - (3) She _____ a new car yesterday. (To buy)
 - (4) We were making noise when our teacher _____.
(To come)
 - (5) Ashok _____ my holidays with my family now.
(To enjoy)
 - (6) The whole class _____ seriously. (To study)
 - (7) He _____ english well (To speak)
- 2 (A) Transform the sentences into passive voice. 7
- (1) He saw him selling the toys.
 - (2) We are calling them now.

- (3) They have spoiled benches in my class-room.
- (4) Sunil is repairing the machine.
- (5) Dilip had sold the scooter.
- (6) The servant arranges the boxes.
- (7) Mayur reads a book.

(B) Fill in the blanks with appropriate modal auxiliary. 7

- (1) _____ God bless you. (May, Must)
- (2) I _____ drive a car. (Might, Can)
- (3) _____ you please help me. (would, must)
- (4) _____ I help you. (May, Can)
- (5) You _____ follow the rules, (must, may)
- (6) _____ I take your book. (May, Could)
- (7) You _____ work hard to pass. (must, could)

- 3 Write a letter to the S.P. requesting him to tighten the security during examination. 14
- 4 Write a demand letter to manager, Eureka Forbes, to buy water filter. 14
- 5 Write an application letter for the post of a clerk. 14
- 6 Draft a complaint letter to the principal regarding negative effects of What's App. 14
- 7 Write a press report of Corona problem in your city. 14
- 8 Write a report of corruption among employees in your Company. 14
- 9 Write a report of possibilities of IT bussines in Gujarat. 14
- 10 Write an essay on Internet uses and abuses. 14
